

BLABY DISTRICT COUNCIL
SCHEDULE OF EXECUTIVE DECISIONS
DATE OF PUBLICATION: 30 June 2026

The schedule below indicates in bold decisions taken by the Executive including any appropriate date of enactment. There is a period of five working days between the publication date and the implementation date (see call-in procedure). Decisions exempt from call-in due to urgency are also identified. Executive Decisions also include Key Decisions made by (a) an Executive Member alone (not in force under the Constitution) or (b) an Officer in consultation with an Executive Member. In the case of (b) such decisions are published once made on the Council web site (www.blaby.gov.uk). Any Member of the Council wishing to request that a decision be called-in for review must deliver to Democratic Services and Governance Manager a signed request together with justification of the same by no later than the date identified in Column (f) below. Some reports or parts of reports may be recommended to Council and any such recommendation will be recorded on this schedule not in bold.

Under Part 4, Section 5 (Scrutiny Procedure Rules – including Call-In Procedure) of the Council's Constitution, the following items are exempt from the Council's Call-In rules:

- Dates and Times of Meetings
- Appointments to Outside Bodies
- Changes to the Cabinet Executive Delegation Scheme
- Decisions being considered after earlier Call-In
- Exemptions and exercise of delegated authority pursuant to Part 13 Section 3.1.2 and 3.1.3 of the Council's Constitution.
- Urgent Items not on the Forward Plan and received by Cabinet Executive

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Date of Decision or Recommendation to Council	Decision Maker	Report Title	Decision (those set out below in bold) / Recommendation to Council (those set out below not in bold)	Last date for Call-in	Date of Enactment	Call-in applicable?	Called-In?
29 June 2026	Cabinet Executive	Update on Local Government Reorganisation and Establishment of voluntary Joint Committees	1. That the current position regarding Local Government Reorganisation in Leicester, Leicestershire and Rutland (LLR) be noted.	06.07.2026	07.07.2026	N/A	
			2. That, subject to similar approval by all LLR Councils, the establishment of one or more voluntary Joint Committees in accordance with Section 101(5) of the Local Government Act 1972 be approved.	06.07.2026	07.07.2026	N/A	
			3. That authority to nominate representatives to the voluntary Joint Committee/s be delegated to the Chief Executive, in consultation with the	06.07.2026	07.07.2026	N/A	

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			Leader of the Council. 4. That authority to nominate and appoint substitute members to the voluntary Joint Committee/s be delegated to the Chief Executive, in consultation with the Leader of the Council. 5. That approval of the draft Terms of Reference for the voluntary Joint Committee/s, including authority to make minor amendments, be delegated to the Chief Executive, in consultation with the Leader of the Council. 6. That it be noted that, whilst the Joint Committee(s) are established by resolution of all councils within the Leicester, Leicestershire and Rutland (LLR) area on a voluntary basis, upon enactment of the Leicestershire, Leicester and Rutland (Structural Changes) Order 2026 the Joint Committee(s) will become the Joint Committees required under that legislation, and will be constituted in accordance with Section 101(5) of the Local Government Act 1972 and the provisions of the Structural Changes Order 2026/27. 7. That authority be delegated to the Monitoring Officer to make any necessary and consequential amendments to the Council's	06.07.2026 06.07.2026 06.07.2026 06.07.2026	07.07.2026 07.07.2026 07.07.2026 07.07.2026	N/A N/A N/A N/A	

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			Constitution arising from the Cabinet's resolutions. Reasons: 1. As Leicestershire, Leicester & Rutland transition to new unitary local authorities, LLR Councils remain committed to maintaining openness and transparency with residents and wider partners, which includes regular updates to members on local government reorganisation. 2. The recommendations in this report are made to support the desire to be well prepared for local government reorganisation and to be able to support the LLR Shadow Authority/s from May 2027. Other Options Considered: Cabinet may not wish to establish a Joint Committee/s on a voluntary basis and may prefer to wait until the Council is mandated to do so by the Structural Changes Order (SCO). However, this is not recommended as it would not assist in planning for the introduction of the new unitary authorities. It is recommended by Officers and encouraged by Ministry of Housing, Communities and Local Government (MHCLG) that it would be more efficient and effective to develop a voluntary joint				

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			committee/s at this early stage to commence the work. Cabinet may also wish to appoint a Joint Committee but on different terms of reference from those expected in the draft SCO. But the view of officers, having considered the scope of functions in previous local government SCOs for other authorities, is that there is no advantage to any other additional functions being included, and there is benefit in aligning as closely as possible with the provisions of the draft SCO.				
29 June 2026	Cabinet Executive	Annual Governance Statement 2025/26	1. That the Annual Governance statement in respect of 2025/26 financial year, be approved. 2. That the updated Local Code of Corporate Governance be approved. 3. That delegated authority be given to the Executive Director (S151 Officer) in consultation with the Chief Executive and the Leader of the Council to make amendments to the Annual Governance Statement following feedback from the External Auditors. Reasons: 1. It is a requirement of the Account and Audit Regulations 2015 for the local authority to prepare and approve an Annual Governance Statement.	06.07.2026 06.07.2026 06.07.2026	07.07.2026 07.07.2026 07.07.2026	Yes Yes Yes	

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			2. It has been necessary to review the Local Code of Corporate Governance following the 2025 Addendum to the CIPFA/SOLACE Delivering Good Governance Framework (2016). 3. It may be necessary to make amendments or additions to the Annual Governance Statement following feedback from the External Auditors as they review and audit the Council's Statutory Accounts. Other Options Considered: The option to not produce a separate report on the Annual Governance Statement for the Cabinet Executive was dismissed given it is of utmost importance that the Cabinet Executive are fully informed and assured by the completion of the Corporate Assurance Review and the production of the Governance Statement.				
29 June 2026	Cabinet Executive	Financial Performance 2025/26	That the financial performance for 2025/26 be accepted. Reason: The unaudited accounts for 2025/26 are to be published on 30th June 2026. Whilst the accounts are still subject to external audit, it is important to give Members early sight of the outturn to assist with the financial planning process.	06.07.206	07.07.2026	Yes	

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			Other Options Considered: None.				
29 June 2026	Cabinet Executive	Treasury Management Outturn 2025/26	1. That the treasury management activities for 2025/26 be approved. 2. That the prudential and treasury indicators for 2025/26 be approved. Reasons: 1. The regulatory framework governing treasury management activities includes a requirement that the Council should produce an annual review of treasury activities undertaken in the preceding financial year. It must also report the performance against the approved prudential indicators for the year. 2. This report fulfils the requirement above and incorporates the needs of the Prudential Code to ensure adequate monitoring of capital expenditure plans and the Council's prudential indicators. The treasury strategy and prudential indicators for 2025/26 were contained in the report approved by Council on 25th February 2025. Other Options Considered: None. It is a legislative requirement that the	N/A	N/A	N/A	
30 June 2026	Council			N/A	N/A	N/A	

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			Council receives an annual report covering its treasury activities for the financial year.				
29 June 2026	Cabinet Executive	Increase in Resources to address legislative changes	1. That the creation of three new posts within the Building Control team (two Building Safety Levy Officers and one Team Leader/Senior Administrator) be approved.	06.07.2026	07.07.2026	Yes	
			2. That the creation of three new posts within the Environmental Health team (Private Sector Housing Team Leader, Senior Housing Technical Officer and Tenancy Relations Officer) be approved.	06.07.2026	07.07.2026	Yes	
			3. That the conversion of the Homelessness Assessment Officer post from a fixed-term contract to an established post, originally approved by Cabinet in 2023, be approved.	06.07.2026	07.07.2026	Yes	
			Reasons: 1. The Council has a statutory duty to implement and administer the Building Safety Levy from 1 October 2026. Additional staffing resource is required to ensure the Council can meet its legal obligations, including processing applications, managing accounts, monitoring payments and enforcing compliance. Early recruitment is necessary to allow time for training, system configuration and testing prior to the go-live date.				

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			2. To approve the proposed structure for the Environmental Services Team to meet the new statutory duties and rising service demand brought about by introduction of new legislation requirements and focus. 3. Fixed-term contracts are less effective in retaining officers with the necessary skills and experience to support service delivery during periods of sustained high demand. The role has experienced a turnover in postholders, and it is proposed that converting the post to a permanent establishment position will improve staff retention and provide greater continuity within the team. Other Options Considered: The option to not increase staffing has been considered and rejected due to the risk of non-compliance with statutory requirements.				
29 June 2026	Cabinet Executive	Adoption of a new Private Sector Housing Civil Penalty Policy and amendments to the Enforcement Policy	1. That the revised Enforcement Policy and revised Civil Penalty Policy, incorporating the provisions of the Renters' Rights Act 2025, be adopted. 2. That the associated changes to the Schedule of Charges arising from these revisions be approved. 3. That authority be delegated to the Assistant Director for Environmental	06.07.2026	07.07.2026	Yes	
				06.07.2026	07.07.2026	Yes	
				06.07.2026	07.07.2026	Yes	

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			Health, Housing and Community Services, in consultation with the relevant Portfolio Holder, to make minor amendments to the policies as required. Reasons: It is essential these policies are updated to ensure the Council can meet the statutory obligations of the Renters' Rights Act 2025. Statutory guidance has introduced a new charging structure for Civil Penalty Notices with new minimum and maximum charges. Other Options Considered: Implementation of the Renters' Rights Act 2025 is a statutory function of the Council; there is no alternative but to have revised policies in place.				
29 June 2026	Cabinet Executive	Appointments to Outside Bodies 2026/27	That the preferences and changes to appointments to Outside Bodies be approved. That unless otherwise stated all appointments shall be held, until the first Cabinet Executive meeting following the Annual Council meeting in 2027.	N/A N/A	N/A N/A	N/A N/A	

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			3. That all appointments are endorsed as approved duties for the payment of allowances. 4. That the Constitution is amended accordingly. Reason: It is appropriate to give effect to the wishes of the political groups. Other Options Considered: None in the context of this report.	N/A N/A	N/A N/A	N/A N/A	